

## **Omaha Community Playhouse Costume Rental Policy**

OCP has a portion of its costume stock available for rental to area theaters and schools. All arrangements must be made with the Costume Shop Supervisor or Head of the Costume department.

OCP does not rent Halloween or party costumes. Rentals for charity functions can be arranged with Costume Shop Supervisor or Head.

### Basic fees:

Pulling fee	\$25 for the first hour, \$12.50 each consecutive hour
Full costume	\$20
Half costume	\$10
Accessories	determined at time of rental
Cleaning	determined at time of rental
Shipping	all shipping fees to be paid by the renter

Alterations are not allowed unless permission is granted by OCP. Costumes must be returned in the original condition. No cutting, dying, painting, gluing or distressing is allowed. Alterations, trims, name tags must be removed before returning costumes to OCP. A full replacement price will be charged for any costume or accessory damaged, soiled beyond repair or lost. Do not allow actors to use perfumes when wearing OCP costumes. Return date of costumes will be determined at time of rental.

OCP Costume Shop is not equipped to be a full time rental facility. Arrangements to rent costumes will depend on time available for shop personnel to assist the renter. All of OCP's costumes have been constructed to fit specific actors so sizing and availability of sizes is limited to stock on hand. The types of costumes are also limited to those shows produced at OCP. Not all of OCP costume stock is available for rental. OCP does not rent wigs, shoes or under garments. No refunds on unused costumes unless returned before the production date.

Payment for rental expected at time of rental unless other arrangements have been made. Complete contact information for the group renting must be provided.

All policies and prices with regard to renting OCP costumes are subject to change without notice.